MEMORANDUM OF UNDERSTANDING
BETWEEN
THE ATHABASCA UNIVERSITY GOVERNING COUNCIL
AND
TAIWAN E-LEARNING & DIGITAL ARCHIVES PROGRAM, TAIWAN

In recognition of common interests shared and as an expression of the desire to expand and strengthen the relationships between the two institutions, The Athabasca University Governing Council ("Athabasca University") and the Taiwan e-Learning & Digital Archives Program agree to enter into a program of academic and research exchange.

Athabasca University and the Taiwan e-Learning & Digital Archives Program will endeavor to promote academic exchange activities of mutual benefit. These activities are further described within the Memorandum of Understanding.

Fields of Collaboration

Athabasca University and the Taiwan e-Learning & Digital Archives Program agree to collaborate in the fields of common interest for both institutions.

Exchange of Faculty Members

The number of faculty members to be exchanged shall be determined each year by mutual agreement between the two institutions.

The nomination process shall acknowledge the academic interests of the institution and research and scholarly interests of individual faculty participants.

In the absence of any specific agreement, financial support of exchange faculty members is the responsibility of the sending (home) institution.

Each institution shall provide appropriate certificates of eligibility for visas and/or other documentation as required by government agencies in the host country.

Exchange of Research Students (Visiting Graduate and Undergraduate Fellows)

Athabasca University and the Taiwan e-Learning & Digital Archives Program may nominate undergraduate and graduate students for research visits at the host institution. The host institution shall consider these applications in accordance with its standard practice for receiving research students. These students will be classified formally as visiting undergraduate or graduate fellows and shall be subject to formal co-supervision arrangement at the host institution.

Athabasca University and the Taiwan e-Learning & Digital Archives Program agree to organize and implement undergraduate and graduate research student co-supervision. Each
co-supervision will be subject to a specific agreement which shall detail the objectives, organization, financial issues, intellectual property issues, etc.

The exchange modalities of the undergraduate or graduate fellows are subject to an Annex to the present MOU.

**Joint workshops, Joint Research and Other Scholarly Activities**

Athabasca University and the Taiwan e-Learning & Digital Archives Program agree to encourage joint workshops, joint research and other scholarly ventures by members of faculty and staff. Because such joint activities will be unique, each proposal shall be evaluated and executed on an individual basis and will be subject to specific addenda to the present agreement.

This agreement shall remain in force for a period of three years from the date of signature. Before the termination of this agreement, both institutions shall review this exchange. Written recommendations for continuation, termination, or expansion shall be provided to the heads of the respective institutions, who shall decide the future course to be taken with respect to this agreement. In the event of major revision or cancellation of this agreement, the host institution shall provide current participants with the opportunity to complete their approved programs.

Two copies shall be made out of this agreement and both parties shall have one copy.

The present agreement shall come into force at the date of the signature by both parties.

**Athabasca University**

**Taiwan e-Learning & Digital Archives Program**

Per : Dr. Frits Pannekoek  
President  
Athabasca University  
September , 2009

Dr. Ts’ui-jung Liu  
Program Director  
Taiwan e-Learning & Digital Archives Program  
September , 2009
FACULTY AND RESEARCH STUDENT EXCHANGE AGREEMENT

BETWEEN

THE ATHABASCA UNIVERSITY GOVERNING COUNCIL

AND

TAIWAN E-LEARNING & DIGITAL ARCHIVES PROGRAM, TAIWAN

To implement the provisions described in the Agreement for Scholarly Exchange and Collaboration between The Athabasca University Governing Council ("Athabasca University") and the Taiwan e-Learning & Digital Archives Program, the designated officials responsible for program administration mutually confirm and agree to the following:

Exchange of Faculty Members

1. The exchange of faculty is encouraged when benefits exist for both sides. In the absence of specific agreement to the contrary, salary, travel costs, living and housing expenses, life insurance, health insurance, and medical fees shall be borne by the visitor or the visitor’s home institution. The host institution shall provide office space, a telephone (exclusive of long-distance calls), a desktop computer with an internet connection, office supplies, access to the university’s libraries and sports/cultural facilities, and laboratory space and supplies if appropriate.

2. The exchange of research materials, publications and information is also strongly encouraged. The conditions of the exchange shall be agreed on a case by case basis. The cost of joint research, including those of publication, is to be borne by the participating faculty members in ratios that are agreed upon by the researchers. Any teaching performed by the visiting faculty member for the benefit of local students and scholars is to be negotiated between the visitor and the host university. The visiting faculty member agrees to abide by all applicable rules and regulations of the host institution and laws of the host government.

Exchange of Research Students (Visiting Graduate and Undergraduate Fellows)

1. Research students participating in the exchange program under the terms of this Agreement shall be selected by the home institution subject to the host institution making the final decision on acceptance.

2. The period for which the research students will be received shall be up to 12 months for each visit.

3. Research students applying for research training in the research laboratories shall agree on the duration of each visit with the host institution, on a case by case basis.

4. Research students must maintain registration at the sending institution.
5. Research students will visit for the sole purpose of conducting research at the host institution, with clear identification of proposed research tasks and expected tangible outcomes. They will not take part in any credit-based courses or programs at the host institution, but will be classified formally as visiting undergraduate or graduate fellows. Their research will occur as part of new or ongoing research at the host institution. They must have formal co-supervision arrangement with at least one of the host institution’s faculty members.

6. Research students shall not be charged any fee by the host university.

7. All research students shall be required to purchase adequate health insurance (covering costs of hospitalization and repatriation, if necessary) as determined by the host institution for the duration of the visit.

8. Research students must comply with international exchange and other requirements of the host country and with rules and regulations of the host institution.

9. Research students shall be responsible for obtaining their own visas and completing the required immigration formalities, and for obtaining the travel and other related documents needed to visit the Host Institution.

Each institution shall discuss the details of this agreement with the other when implementing the exchange program.

Two copies shall be made of this memorandum and both sides (parties) will have one copy.

The present agreement shall come into force at the date of the signature by both parties.

Athabasca University  
Taiwan e-Learning & Digital Archives Program

Per : Dr. Frits Pannekoek  
President  
Athabasca University

September , 2009

Dr. Ts’ui-jung Liu  
Program Director  
Taiwan e-Learning & Digital Archives Program, Taiwan

September , 2009